

Sign-in Sheet

Water System Partnerships Workshop

## [Month Day, Year]

## [Insert Location]

*[Note: The organizer should add the name, company/organization, and available contact information for all attendees to the sign-in sheet before the workshop. Attendees can add missing information and enter their check-in and check-out time to help track CEUs.]*

*To sign-in, please verify your information is correct and enter the time you arrived.*

*At the end of the workshop, please enter the time you leave in the last column. Thank you.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | First and Last Name | Company/Organization | Email/Phone | Operator #  *(if applicable)* | Check-in Time | Check-out Time |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |
| 14 |  |  |  |  |  |  |